# School Covid Case Information – Sept 2021

If your setting gets notification of a Covid case, (LFT or PCR positive), please complete the following information along with any queries you have to the Public Health inbox. [covidresponse@swindon.gov.uk](mailto:covidresponse@swindon.gov.uk)

Please copy the email to Children in Education team too – [CIE@swindon.gov.uk](mailto:CIE@swindon.gov.uk)

The inbox is checked 5 days a week (9-5pm) and we will respond to your query as soon as we can.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Name of School |  | | | | |
| Name of Contact |  | | | | |
| Position |  | | | | |
| Contact Number and Email |  | | | | |
| Date of Notification |  | | | | |
|  | **Staff** | | | **Pupil(s)** | |
| Current Number of cases. | **LFT** | **PCR** | **LFT** | | **PCR** |
|  |  |  | |  |
| Date(s) confirmed and Year Group | Eg - 01/01/2021 (Y8)  02/01/2021 (Y9) |  |  | |  |
| Current number of staff isolating. |  | | | | |
| Number of vulnerable students tested positive |  | | | | |
| Have any of the thresholds below been met or is additional advice and support required? (please specify) |  | | | | |

Please request additional support advice and from your local PH team if you have any concerns and if any of the following thresholds have been met:

* 5 children, pupils, students or staff, who are likely to have mixed closely, tested positive for Covid 19 within a 10-day period; or
* 10% of children, pupils students or staff who are likely to have mixed closely, tested positive for Covid 19 within a 10-day period.
* Hospitalisation of a positive case.

Special schools, residential settings, and settings that operate with 20 or fewer pupils and staff:

* 2 children, pupils, students or staff, who are likely to have mixed closely, tested positive within a 10-day period.
* Hospitalisation of a positive case

We advise that schools keep a rolling proforma to help identify emerging cases. Please see example below:

|  |  |  |  |
| --- | --- | --- | --- |
| Row | Date of positive test | Staff/pupil Year group | Is there a link between any other reported cases? (if this exceeds x number please contact PH) |
| a) | 15/08/21 | Staff Yr 7 |  |
| b) | 17/08/21 | Pupil Yr 7 | Shared class with a) |
| c) | 18/08/21 | Pupil Yr 8 | Son of a) |
| d) | 23/08/21 | Pupil Yr 11 |  |
| e) |  |  |  |